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Invitation to attend / notice of meeting



ICADE

A French public limited company (*société anonyme, SA*) with a share capital of €116,203,258.54 Registered office: 27, rue Camille Desmoulins 92130 Issy-les-Moulineaux, France Registered in the Nanterre Trade and Companies Register (RCS) under No. 582 074 944

INVITATION TO ATTEND THE COMBINED GENERAL MEETING TO BE HELD ON APRIL 21, 2023

The shareholders of Icade (the "**Company**") are hereby invited to attend the Combined General Meeting to be held on April 21, 2023 at 9:30 a.m. at the Company's registered office located at Immeuble Open, 27 rue Camille Desmoulins, 92130 Issy-les-Moulineaux, France, to vote on the agenda items set out below.

Agenda

Ordinary resolutions:

- 1. Approval of the separate financial statements for the year ended December 31, 2022 Approval of non tax deductible expenses and charges
- 2. Approval of the consolidated financial statements for the year ended December 31, 2022
- 3. Appropriation of profits for the financial year and determination of the dividend amount
- 4. Statutory Auditors' special report on regulated related party agreements and approval of the new agreements mentioned therein
- 5. Reappointment of Caisse des Dépôts et Consignations as director
- 6. Reappointment of Mr Emmanuel Chabas as director
- 7. Reappointment of Mr Gonzague de Pirey as director
- 8. Reappointment of Mr Antoine Saintoyant as director
- 9. Approval of the remuneration policy for the members of the Board of Directors
- 10. Approval of the remuneration policy for the Chairman of the Board of Directors
- 11. Approval of the remuneration policy for the Chief Executive Officer and/or any other corporate officer
- 12. Approval of the information referred to in section I of Article L. 22-10-9 of the French Commercial Code
- 13. Approval of the fixed, variable and exceptional components of total remuneration and benefits of any kind paid during the past financial year or granted for the same period to Mr Frédéric Thomas, Chairman of the Board of Directors
- Approval of the fixed, variable and exceptional components of total remuneration and benefits of any kind paid or granted to Mr Olivier Wigniolle in his capacity as Chief Executive Officer from January 1, 2022 to December 31, 2022 and from January 1, 2023 to April 21, 2023 (inclusive)
- 15. Authorisation to be given to the Board of Directors to have the Company repurchase its own shares under Article L. 22-10-62 of the French Commercial Code
- 16. Say on Climate and Biodiversity

Extraordinary resolutions:

- 17. Authorisation to be given to the Board of Directors to cancel the shares repurchased by the Company under Article L. 22-10-62 of the French Commercial Code
- 18. Delegation of authority to be given to the Board of Directors to increase the share capital by capitalisation of reserves, profits and/or share premiums
- 19. Delegation of authority to be given to the Board of Directors to issue ordinary shares with pre-emptive rights for existing shareholders

- 20. Authorisation to be given to the Board of Directors to increase the number of new shares being issued
- 21. Delegation of authority to be given to the Board of Directors to increase the share capital by issuing ordinary shares and/or securities entitling their holders to shares in the Company, without pre-emptive rights, to members of a company savings plan pursuant to Articles L. 3332-18 et seq. of the French Labour Code
- 22. Powers to complete formalities

PARTICIPATING IN THE GENERAL MEETING

I. GENERAL PROCEDURES AND PREREQUISITES

All shareholders, regardless of the number of shares they own, are entitled to participate in the General Meeting.

Pursuant to Article R. 22-10-28 of the French Commercial Code, shareholders shall only be allowed to participate in the General Meeting if they can demonstrate that their shares are registered either in their own name or in the name of the intermediary registered on their behalf, on the second business day preceding the date of the Meeting, in this case on **April 19, 2023 at midnight (Paris time)**, either:

- in the registered share accounts kept by the Company, or
- in the bearer share accounts kept by the authorised intermediary.

Shareholders who have already voted remotely, submitted a proxy, or requested their admission card or a share ownership certificate (under the terms set forth below) may at any time sell all or part of their shares.

However, if the transfer is made before April 19, 2023 at midnight (Paris time), the Company shall invalidate or amend accordingly, as appropriate, the postal or electronic vote, proxy, admission card or share ownership certificate. To this end, the intermediary shall notify the Company or its representative of the transfer of ownership and provide them with the necessary information. No transfer of ownership carried out after April 19, 2023 at midnight (Paris time), regardless of the method used, shall be notified by the intermediary or taken into consideration by the Company, notwithstanding any agreement to the contrary.

II. HOW TO PARTICIPATE IN THE GENERAL MEETING

Shareholders may participate in the General Meeting by:

- attending in person,
- voting by post or online,
- appointing the chairman of the General Meeting as their proxy, or
- appointing the person of their choice as proxy pursuant to Articles L. 225-106 and L. 22-10-39 of the French Commercial Code.

In accordance with Article R. 22-10-28 of the French Commercial Code, shareholders who have already voted remotely, sent a proxy or requested their admission card or a share ownership certificate (under the terms set out in paragraph II of said Article R. 22-10-28), may no longer choose to participate in the General Meeting in a different manner. However, shareholders having voted remotely (online or by using the single voting form) will no longer be able to vote directly at the General Meeting or be represented by proxy but will be able to attend.

In order to facilitate their participation in the General Meeting, the Company gives its shareholders the possibility of requesting an admission card, appointing or revoking a proxy, and voting on the **secure Votaccess website**. Only bearer shareholders whose financial intermediary is connected to the Votaccess system and provides them with this service for this General Meeting may access it. Intermediaries that are not connected to Votaccess or, if they are, subject access thereto to specific terms of use, will inform shareholders how to proceed.

Shareholders may access Votaccess from April 3, 2023 at 9 a.m. (Paris time) to April 20, 2023 at 3 p.m. (Paris time). To avoid overloading the Votaccess platform, shareholders are strongly advised not to wait until the day before the General Meeting to vote.

A. Shareholders wishing to attend the General Meeting in person

Shareholders wishing to attend the General Meeting in person must hold personal identification and an admission card.

Registered shareholders entered in the share register at least one month prior to the date of the invitation to attend the General Meeting and who have not requested to be invited by electronic means will receive the management information circular together with a single postal or proxy voting form by postal mail. This single postal or proxy voting form has also been available on the Company's website (<u>http://www.icade.fr/en/</u>) since the twenty-first day preceding the General Meeting, i.e. since March 31, 2023.

Registered shareholders can obtain their admission card:

- by post: by returning the duly completed and signed single form using the prepaid reply envelope enclosed with the invitation to attend the General Meeting received by post; or
- electronically: by logging on to the website <u>www.sharinbox.societegenerale.com</u> with their usual username and password, to access the voting site.

The admission card will be sent to shareholders by post, unless they wish to print it out directly by logging on to the voting site.

Bearer shareholders can obtain their admission card:

- by post: by sending a request for an admission card to their financial intermediary, who can then ask Société Générale Securities Services in writing to send the shareholder the said admission card, from the date of the invitation to attend the General Meeting until the sixth day preceding the date of the General Meeting, i.e. on or before April 15, 2023; or
- electronically: by logging on with their usual login details to the internet portal of their financial intermediary to access the Votaccess website and following the instructions on screen to print the admission card.

If they have not received their admission card by April 19, 2023, bearer shareholders must ask their financial intermediary to provide them with a share ownership certificate, which will enable them to prove their status as shareholders as of the second business day preceding the General Meeting, i.e. as of April 19, 2023 at midnight (Paris time), in order to be admitted to the General Meeting.

It should be noted that share ownership certificates grant shareholders exceptional access to a General Meeting and aim to respond to unique circumstances where shareholders fail to receive their admission card despite having duly requested it. Hence, only share ownership certificates issued on the second business day preceding the General Meeting will be accepted on the day of the Meeting.

All requests for admission cards received on or before April 18, 2023 will be granted. To facilitate their reception, it would nevertheless be advisable for shareholders wishing to attend the General Meeting to make their request as soon as possible in order to receive the admission card in due time.

Shareholders must be present before the time set for the start of the General Meeting. In order to ensure the proper conduct of the General Meeting and voting, an attendance sheet must be signed no later than 9:45 a.m. (Paris time) on the day of the General Meeting. After that time, accessing the room and eventually voting will no longer be possible.

B. Shareholders not attending the General Meeting in person

Shareholders who do not attend the General Meeting in person may participate remotely by (1) appointing a proxy, (2) voting by post using a single form, or (3) voting online via Votaccess.

1. Appointing and revoking a proxy

Registered shareholders who have chosen to be represented by a proxy of their choice may notify this appointment or revoke it:

- by post: by returning the duly completed and signed single form using the prepaid reply envelope enclosed with the invitation to attend the General Meeting (if the shareholder has not requested to be invited by electronic means) or by regular mail to Société Générale Service Assemblées, 32 rue du Champ de Tir, CS 30812, 44308 Nantes Cedex 03, France, no later than April 18, 2023; or
- electronically: by logging on to <u>www.sharinbox.societegenerale.com</u> with their usual login details indicated on the portfolio statement and by clicking on the "Reply" button in the "General Meetings" section of the homepage, and then by clicking on the "Appoint or Revoke Proxy" button and then on the "Appoint or Revoke Proxy" button on the Votaccess voting site, no later than April 20, 2023 at 3 p.m.

To appoint a new proxy after revocation, shareholders must ask Société Générale to send them a new proxy voting form which they must return to Société Générale – Service Assemblées, 32 rue du Champ de Tir, CS 30812, 44308 Nantes Cedex 03, France, after adding the words "Change of Proxy", no later than three calendar days before the date of the General Meeting, i.e. on or before April 18, 2023.

Bearer shareholders who have chosen to be represented by a proxy of their choice may notify this appointment or revoke it:

- by post: by requesting the single postal or proxy voting form from their financial intermediary, then returning it duly completed and signed to their financial intermediary, who will send it together with a share ownership certificate directly to Société Générale Securities Services no later than April 18, 2023; or
- electronically: either by logging on to the internet portal of their financial intermediary to access the Votaccess website if the intermediary is connected to it, or by sending an email to their financial intermediary no later than April 20, 2023 at 3 p.m.

This email must contain the following information: the name of the Company, the first and last name, address and bank details of the shareholder, as well as the first and last name and, if possible, the address of the proxy holder. Shareholders must ask their authorised intermediary to send written confirmation to Société Générale – Service Assemblées, 32 rue du Champ de Tir, CS 30812, 44308 Nantes Cedex 03, France.

To appoint a new proxy after revocation, shareholders must ask their authorised intermediary to send them a new proxy voting form which they must return to Société Générale – Service Assemblées, 32 rue du Champ de Tir, CS 30812, 44308 Nantes Cedex 03, France, after adding the words "Change of Proxy", no later than three calendar days before the date of the General Meeting, i.e. on or before April 18, 2023.

It should be noted that written and signed proxies must indicate the last name, first name and address of the shareholder as well as those of their proxy, and that if a shareholder does not specify a particular proxy holder, the chairman of the General Meeting will vote according to the recommendations of the Board of Directors.

2. Postal voting using a single form

Registered shareholders who wish to vote by post should return the duly completed and signed single form to Société Générale – Service Assemblées, 32 rue du Champ de Tir, CS 30812, 44308 Nantes Cedex 03, France, using the prepaid reply envelope enclosed with the invitation to attend the General Meeting (if the shareholder has not requested to be invited by electronic means) or by regular mail.

Bearer shareholders who wish to vote by post should request the single form from their financial intermediary, then return it duly completed and signed to their financial intermediary, who will send it together with a share ownership certificate directly to Société Générale Securities Services.

In order to be considered, duly completed and signed single postal or proxy voting forms must be received by the Service des Assemblées of Société Générale Securities Services no later than the third calendar day preceding the date of the General Meeting, i.e. on or before April 18, 2023. No form received after this date will be taken into account.

3. Voting online via Votaccess

Registered shareholders should log on to <u>www.sharinbox.societegenerale.com</u> using the Sharinbox access code needed to activate their Sharinbox By SG Markets account. On the Sharinbox homepage, shareholders will find all the information they need to complete this process. Shareholders who have already activated their account and have set their email address as username do not need their access code and should instead use their email address to log in.

The password was sent to them by post when their registered account with Société Générale was opened or has been sent by post in the last few days. If this is not the case, shareholders should activate their account to obtain the new authentication details. If shareholders lose or forget their password, they should follow the procedure described on their authentication page online.

Shareholders should then follow the instructions in their online account by clicking on the "Reply" button in the "General Meetings" section of the home page, then on "Participate" to access the voting site.

Bearer shareholders should log on with their usual login details to the internet portal of their financial intermediary to access the Votaccess website and follow the instructions on the screen.

Shareholders can retrieve lost usernames and/or passwords by following the instructions on the screen.

Shareholders may vote online from April 3, 2023 at 9 a.m. (Paris time) to April 20, 2023 at 3 p.m. (Paris time). To avoid any overloading, shareholders are advised not to wait until the last day to log on.

III. WRITTEN QUESTIONS

As provided for in Article R. 225-84 of the French Commercial Code, written questions may be submitted by shareholders to the Chairman of the Board of Directors **until the fourth business day preceding the date of the General Meeting, i.e. on or before April 17, 2023**. These written questions must be sent to the Chairman of the Board of Directors at the Company's registered office by registered letter with acknowledgement of receipt or by email to the following address: <u>ag@icade.fr</u>. Questions must be accompanied by a share registration certificate.

IV. SHAREHOLDERS' RIGHT TO INFORMATION

The relevant documents for the General Meeting referred to in Article R. 22-10-23 of the French Commercial Code have been available on the Company's website (<u>http://www.icade.fr/en/</u>) since the twenty-first day preceding the General Meeting, i.e. since March 31, 2023.

In accordance with Articles L. 225-115 and R. 225-83 of the French Commercial Code, it is specified that the full text of the documents to be presented at the General Meeting shall be made available at the Company's registered office.

The Board of Directors